

ASCC Arts and Humanities 1 Subcommittee Meeting

Approved Minutes

Tuesday, April 30th, 2024

12:30PM – 2:00PM

Dulles 250

Attendees: Bitters, Hedgecoth, Hilty, Koehnlein, Smith, Staley, Troyan, Vankeerbergen

- 1) Approval of 04/16/2024 Minutes
 - Troyan, Koehnlein, **unanimously approved**
- 2) Spanish, Ethnic Studies, and Comparative Studies 3242S (new cross-listed courses requesting GEN Theme: Migration, Mobility, and Immobility with High-Impact Practice: Service-Learning)
 - The Subcommittee would like to ask the course proposer if they have reached out to the Office of Service-Learning and its director, Claire Sweigart.10. Claire assists course proposers as they develop service-learning coursework and acts as a consultant to the Arts and Sciences Curriculum Committee's Themes Subcommittees. If the course proposer has not reached out to Claire, the Subcommittee strongly recommends that you seek her input to help develop a strong proposal. For example, it is unclear to the subcommittee whether attributing 65% of the course's grade for completion of the service-learning component is a practice that the Office of Service-Learning would recommend. The subcommittee encourages the faculty member to discuss this and other aspects of the service-learning component of the course.
 - The Subcommittee would like to see some additional information in the course syllabi surrounding the contact hours for these courses. While they recognize that students will be expected to complete at least 50 hours of service, they are unsure, based on the information in the syllabi (such as on page 1 of the document) if the courses will be meeting the required 4 hours a week of direct instruction for a 4-credit hour course.
 - The Subcommittee notes that throughout the course proposals (such as in the curriculum.osu.edu forms and the course syllabi), there is significant attention paid to the Hispanic and Latino communities of Columbus, Ohio, and an emphasis that students will be engaging with this particular population. However, in the Service-Learning inventory, they noticed that not all examples of acceptable service-learning projects would involve engaging with the Hispanic and Latino community. For example, mentoring students from Syria, Sudan, Eritrea, or Indonesia, or shadowing healthcare professionals in the Mt. Carmen Street Medicine program do not inherently connect to the Hispanic and Latino communities in Columbus. They would like to see this connection between the service-learning project and course content within the Arts and Humanities be more thoroughly explained within the course syllabus and how it will be ensured that students will choose a service-learning project that will be grounded within the Hispanic and Latino communities in Columbus, Ohio.

- The Subcommittee notes that Spanish 5689S appears to be very similar to these cross-listed courses in terms of content and style of course. They would like to know what the department's intentions are with 5689S should this course be approved. Would the department be withdrawing that course offering to avoid having similar courses on the books?
- The Subcommittee would like to point out that the course syllabi provided do not reference the Comparative Studies version of the course. They would like to offer a friendly reminder that these courses have asked to be cross-listed in the Department of Comparative Studies and that they should be consulted and included within the course proposal.
- The Subcommittee asks that the Religious Accommodation statement be updated within the course syllabus. On March 1st, 2024, the Arts and Sciences Curriculum Committee updated the required statement to be in compliance with the new statement, which was provided by the Office of Undergraduate Education and vetted by the Office of Legal Affairs. As a friendly reminder, the "Policy: Religious Holidays, Holy Days and Observances" link is a required part of the statement that must be included. The newly updated statement has been updated on the [syllabus elements page of the ASC Curriculum and Assessment Services website](#).
- The Subcommittee recommends updating the Student Life – Disability Services statement, as it was recently updated for the 2023-2024 Academic Year. The most up-to-date statements can be found on the [ASC Curriculum and Assessment Services website](#).
- The Subcommittee asks that a cover letter be provided that details all changes made as a result of their feedback.
- **Declined to vote**

3) Slavic 5030 (new course)

- **The Subcommittee notes that there appears to be journal assignments required of students (as discussed on page 3 of the syllabus); however, no description of these journal assignments is provided. They ask that a written description of student expectations for these journal assignments be provided within the course syllabus.**
- **The Subcommittee asks that a concurrence be sought from the Department of Political Science and the Undergraduate International Studies Program. The Chair of the Department of Political Science is Gregory Caldeira.¹ and the Director of the International Studies Program is Marcus Kurtz.⁶¹**
- *The Subcommittee recommends updating the Mental Health statement, as the Suicide Hotline phone number has recently changed. You can find the most up-to-date statement on the [ASC Curriculum and Assessment Services website](#).*
- Hedgecoth, Koehnlein, **unanimously approved** with **two contingencies** (in bold above) and *one recommendation* (in italics above)

4) ASC 1200, 2000, 3000, & 4000 (new courses)

- The Subcommittee would like to comment that they are appreciative that these courses are being developed and offered, as they believe professionalization of students is a positive change and will be very beneficial to the students which choose to enroll within these courses.

- The Subcommittee asks that the unit seek concurrence with the Department of Design. The Chair of the Department of Design is Fabienne Munch.³¹
- The Subcommittee asks that the Religious Accommodation statement be updated within the course syllabi. They noticed that the “Policy: Religious Holidays, Holy Days and Observances” link is not provided within the syllabi. This link is a required part of the statement, as dictated by the Ohio Revised Code. The newly updated statement has been updated on the [syllabus elements page of the ASC Curriculum and Assessment Services website](#).
- *The Subcommittee would like to recommend that the courses (such as ASC 3000) encourage students to expand their knowledge on particular topics by taking courses from units within the College. For example, in the cover letter provided, it states that students enrolled in ASC 3000 could consider taking a LinkedIn Learning course on Graphic Design. The Department of Design offers a course ([Design 3305 “Visualization as Thinking”](#)) that can help students obtain the same or similar skills.*
- Koehnlein, Hedgecoth, **unanimously approved** with **two contingencies** (in bold above) and *one recommendation* (in italics above)